



The Commonwealth of Massachusetts

Asian American Commission

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Meeting Minutes

Tuesday, December 4th, 2012
One Ashburton Place, 21st Floor

Absent Commissioners are highlighted on left.
Remote Participants are indicated by an asterisk*.

1. Review of 11/8 minutes.
 - Priti Rao motioned to accept minutes, seconded by Kay Dong. Motion carried by an unanimous vote.
2. Vote to accept the Trust agreement to finalize the 501(c)3 application.
 - The name of the trust is the Massachusetts Asian American Commission. It is a separate entity that governs the nonprofit status. Four Trustees are needed and will automatically be the four members of the Executive Committee.
 - Grace Lee motioned to accept the Trust, seconded by Geoffrey Why. Motion carried by an unanimous vote.
3. Provide updates on meetings with the appointing authorities.
 - We met with the Attorney General, Auditor, and Treasurer. Once a meeting is set up with an office, their respective appointees will also be notified.
4. Review the conflict of interest form.
 - Every Commissioner needs to complete an online course. Current public employees should submit to Jason a printed confirmation if they have already done it. Jason will get everyone to comply after the January meeting.
5. Review the election procedures for the post swearing-in meeting in January.
6. Review the 2013 draft calendar of events.
 - Most of the dates are tentative. Use the calendar to coordinate the best possible time for Unity Dinner.
7. Review the annual report.
8. 2013 Unity Dinner
 - We set a regular call time, anyone can join in. Evelyn and Priti will lead the discussion.
9. Subcommittee updates.
 - Jason will resend the ED evaluation form. Please submit it to Geoffrey ASAP.
10. Paul Lee & Geoffrey Why's last Commission meeting. They are the longest-serving Commissioners (6 years or two full terms). It has been an honor working with you!
11. Old business
New Business