



The Commonwealth of Massachusetts Asian American Commission

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Vesna Nuon

Priti Rao

Evelyn Tang

Karen Tseng

Larry Wong

Executive Director

Jason Chou

One Ashburton Place

12th Floor

Boston, MA 02108

T: 617-367-9333 x662

www.aacommission.org

Meeting Minutes

Wednesday, October 23, 2013 at 4:30pm

One Ashburton Place 21st Floor

Absent Commissioners are highlighted on left.

Remote Participants are indicated by an asterisk*.

1. Accept 09/18/2013 meeting minutes (pg. 2)
 - Gilbert motioned to accept minutes, seconded by Kay. Motion carried by a unanimous vote.
2. Executive Director Search Subcommittee updates
 - There was a unanimous to accept Stephanie Fung as the new ED.
 - Her term begins 1/1/2014. Jason will be available on a paid basis to assist with transition.
 - Elisa will archive the search process for record keeping.
3. Review the revised form: Commissioner's Code of Conduct (pg. 3)
 - This will be added to the compliance list.
4. Commissioners' mandatory compliance items (pg. 4)
 - Commissioners will try to complete all the items asap.
 - Code of Conduct and photo will be part of the items.
5. Exploring the budget (pg. 5)
6. Subcommittee updates (pg. 6)
 - Admin / Finance
 - Gilbert is making progress with the Advisory committee.
 - We should consider drafting a letter to address gaming concerns.
 - Fundraising / Unity Dinner
 - PR / Legislation
 - The subcommittee will help draft something for the healthcare forum
 - Program - Young Leaders Symposium (pg. 7)
 - Chun-Fai reiterated the attached exit survey results.
 - Program – Healthcare (pg. 8)
 - The Healthcare forum is happening on Saturday 11/23 in Lowell.
 - Sophy has drafted the attached flyer.
 - Save the date notices will go out soon, please assist with distribution.
 - Many ideas were tossed around, Elisa will assist with coordination.
 - Commissioners agreed to assist with specific tasks.
 - Program - Economic Development
7. Old business
New Business
8. Next Commission meeting: Wednesday 11/6 @ 4:30pm